

ROTHBURY PARISH COUNCIL

AGENDA PAPER

Agenda for Staffing Committee meeting to be held on Wednesday 13th November 2024 commencing 430pm in the Dovecote Room, Jubilee Institute

RPC/STAFFING/24/38 **Apologies for absence**

RPC/STAFFING/24/39 **Declaration of Members Interests**

Members are invited to disclose any Disclosable Pecuniary Interests or other personal interests they may have in any of the items of business on the agenda in accordance with the Code of Conduct

RPC/STAFFING/24/40 **Minutes of previous meeting held on Wednesday 24th July 2024**

PART II

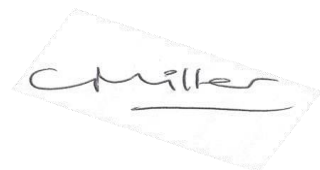
The Council is invited to consider the following resolution: That under the Public Bodies (Admission to Meetings) Act 1960, the press and public be excluded from the meeting during consideration of the following items on the agenda, as the item involves the discussion of personal information.

RPC/STAFFING/24/41 The Chair of the Staffing Committee to provide report relating to a confidential matter

RPC/STAFFING/24/42 Occupational Health referral. Members are asked to give necessary authority and direction for the referral of a member of staff to occupational health in respect of the parish council's duty of care as an employer.

RPC/STAFFING/24/43 The Chair of the Staffing Committee will report the Parish Clerk's annual appraisal and development review has been completed.

RPC/STAFFING/24/44 Date of next meeting



Claire Miller, Clerk/RFO

November 7th 2024