

# ROTHBURY JOINT BURIAL COMMITTEE

## AGENDA PAPER

Dear Councillor. You are hereby summonsed to attend a meeting of Rothbury Joint Burial Committee to be held on Monday 9<sup>th</sup> September 2024 commencing at 8pm in the Cheviot Room, Jubilee Institute, for the purpose of transacting the business contained within this Agenda. The public are welcome to observe.

**RJBC/37/24                    Apologies for absence**

**RJBC/38/24                    Declaration of Members Interests**

*Members are invited to disclose any Disclosable Pecuniary Interests or other personal interests they may have in any of the items of business on the agenda in accordance with the Code of Conduct*

**RJBC/39/24                    To confirm Hollinghill Parish Council Joint Burial Committee membership**

**RJBC/40/24                    Minutes of previous meeting held 12<sup>th</sup> August 2024**

**RJBC/41/24                    Cemetery grounds, lodge, equipment**

RJBC/41/24/01                Improvements to staff facilities. Members to approve drainage works prior to drainage survey.

RJBC/41/24/02                16ft x 10ft storage shed. Members to receive update regarding planning application.

RJBC/41/24/03                Additional burial space, proposal to divert stream in order to use additional burial ground.  
Members to receive update.

RJBC/41/24/04                Sit on grasscutting machinery. Members to consider quotation(s) received.

RJBC/41/24/05                Repairs to cemetery lodge roof. Members to be advised of work required.

**RJBC/42/24                    Finance**

RJBC/42/24/01                Members to note receipts and payments from 1<sup>st</sup> August 2024 to 31<sup>st</sup> August 2024

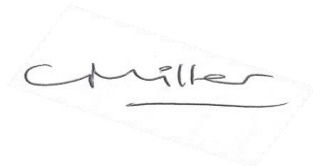
RJBC/42/24/02                Members to receive the most recent spend and budget figures

**RJBC/43/24                    Internal Audit year ending 31/3/24**

RJBC/43/24/01                Internal Auditor recommendations. Members to consider recommendations relating to Whitton Bank Cemetery

RJBC/43/24/02                Internal Auditor year ending 31/3/25. Members to consider internal auditor engagement.

**RJBC/44/24                    Date of next meeting**



Claire Miller, Claire/RFO, 3<sup>rd</sup> September 2024