

ROTHBURY PARISH COUNCIL

AGENDA PAPER

You are hereby summoned to attend the Annual meeting of Rothbury Parish Council to be held on Wednesday 11th May 2022 commencing at 7.30pm in the Dovecote Room Jubilee Institute, for the purpose of transacting the business contained within this Agenda. The public are welcome to observe.

The Annual Parish Assembly will commence at 7pm

<https://www.rothburyparishcouncil.org.uk/annual-assembly>

RPC/89/22 Apologies for absence

RPC/90/22 Declaration of Members Interests

Members are invited to disclose any Disclosable Pecuniary Interests or other personal interests they may have in any of the items of business on the agenda in accordance with the Code of Conduct

RPC/91/22 Election of Officers

RPC/91/22/01 Election of Chairman

RPC/91/22/02 Election of Vice Chairman

RPC/91/22/03 Election of representatives on Rothbury Joint Burial Committee

RPC/91/22/04 Election of representatives on Staffing Committee

RPC/91/22/05 Election of representative on Coquetdale Cluster

RPC/91/22/06 Election of representatives on Coquetdale Neighbourhood Plan Steering Group

RPC/91/22/07 Election of representatives on Armed Forces Veteran Working Group

RPC/91/22/08 Election of representatives on Crises Management Working Group

RPC/91/22/09 Election of representative on Thomlinson's Educational Trust

RPC/91/22/10 Election of representatives on Borderlands Place Programme

RPC/92/22 To receive police report

RPC/93/22 Minutes of previous meeting held 11th April 2022

RPC/94/22 Garden/village maintenance and related issues

RPC/94/22/01 To receive monthly gardening report and issues arising

RPC/94/22/02 To receive update on application to Land Registry regarding village greens in front of Church House

RPC/94/22/03 To receive update on application to Land Registry regarding village greens already owned by RPC

RPC/94/22/04 To receive update on proposed planters for triangle piece of land near to First School

RPC/94/22/05 To receive update on repair(s) required to white railings at West End, opposite old hospital site; to consider offer by village gardeners to place warning tape/bollards around the fencing

RPC/94/22/06 To consider removing damaged headstone from Haw Hill graveyard

RPC/94/22/07 To consider further information on request for Dandie Dinmont information board at Armstrong Cross

RPC/94/22/08 To receive update on repair required to All Saints Church Clock and consider parishioner request for chimes to be permanently stopped through the night

RPC/94/22/09 To consider purchasing commemorative plaque for rowan tree by URC church planted 1995 in commemoration of 100 years of RPC

RPC/94/22/10 To consider repainting of white seat to use for Happy to Chat scheme previously approved by Parish Council

RPC/94/22/11 To consider request from W.I to plant Jubilee tree in village centre

RPC/95/22 To receive update on land for proposed new toilet block

RPC/96/22 To approve Maintenance Schedule for Rothbury Bike Track

RPC/97/22 To consider communications between Parish Council and residents

RPC/97/22/01 To receive update on upgrade of Parish Council web-site in order to improve communications between Parish Council and residents

RPC/97/22/02 To receive update on possible printer for parish newsletter, which could be stored in dedicated Jubilee Institute meeting room to be used in times of Crises

RPC/98/22 Planning

Public comments can be submitted via Northumberland County Council web-site:

Northumberland.gov.uk/Planning.aspx or via post to: Development Control, County Hall, Morpeth, NE61 2EF

RPC/98/22/01 Planning applications received

- 22/01190/FUL: Plot 9 Land North East of Dovecrags, Hillside – single dwellinghouse (self build)
- 22/01042/LBC: Cragside House – Listed Building Consent for external repointing, vegetation removal and associated works

RPC/98/22/02 Approval of Planning application received:

- 21/01023/FUL: Rothbury Football Club – New clubhouse, parking, accessible paths, practice pitch, flood lighting and outdoor seating

RPC/98/22/03 To formally approve Rothbury Parish Council are the lead Parish Council for the Coquetdale Neighbourhood Plan

RPC/98/22/04 To consider Rothbury Woodland Creation (Garleigh, The Lee & Morrelhirst) proposals

RPC/98/22/05 Planning Application NO 21/03106/FUL: Demolition of the existing convenience store (Class E) and construction of a new retail foodstore (Class E) to be occupied by Co-operative Food Ltd/Mace Convenience Store, Townfoot - to consider issues relating to construction/delivery vehicles

RPC/98/22/06 To consider Tree Preservation Order on Land to the rear of Neston and The Nook, Pondicherry – two sycamores specified

RPC/99/22 Finance

RPC/99/22/01 To approve transfer of funds between Rothbury Parish Council budgets:

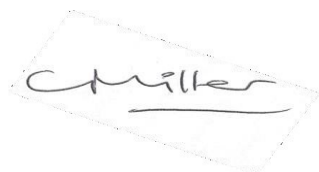
Transfer from/Amount	Current Budget	Transfer to	Current Budget	Revised Budget	Reason
Unforeseen	£40,000	£300 to web-site	£150	£450	Costs for upgrade of site and two year domain renewal
Revised budget	£39700			£450	

RPC/99/22/02 To approve the following payments

PARISH COUNCIL				
PAYABLE TO	DETAILS	AMOUNT (GROSS)	NETT	VAT
Jubilee Institute	Meeting room, March	£81.00		
NALC	Annual Subscription	£466.52		
UCCT	March shoppers bus	£64.00		
Employee	Salary	£1185.65		
	Expenses	£232.05		

Parish Council websites	Website redesign, two year domain renewal	£444	£370	£74
M Evens	April gardening and village maintenance	£1353.75		
JOINT BURIAL COMMITTEE				
PAYABLE TO	DETAILS	AMOUNT (GROSS)	NETT	VAT
Rontec	Fuel	£93.05	£77.54	£15.51
Employees	Salary/Pension	£1811.42		
M Evens	April cemetery work	£922.50		

- RPC/99/22/03 To consider the most up to date financial statements for Rothbury Parish Council and Rothbury Parish Council (RJBC) – receipts and payments; budget; bank reconciliation
- RPC/99/22/04 To consider quote(s) for works required to All Saints and Haw Hill Churchyard walls
- RPC/99/22/05 To consider request for grant from Coquetdale Repair Café, sub group of Rothbury Climate and Nature
- RPC/100/22 To receive update on Borderlands Place Programme**
- RPC/101/22 To consider information from R Mckenzie, County Council, regarding traffic reorganisation in village centre**
- RPC/102/22 To receive County Councillor update**
- RPC/103/22 To consider plans for 2022 Queen Elizabeth celebrations**
- RPC/103/22/01 To confirm programme for Bank Holiday weekend commencing 2/6/22
- RPC/103/22/02 To approve Risk Assessment for celebrations
- RPC/104/22 To receive update from Crises Management Working Group**
- RPC/104/22/01 To consider Parish Council App
- RPC/104/20/02 To consider issues with digitisation of British Telecom network
- RPC/105/22 To receive update from Armed Service Veterans Working Group**
- RPC/105/22/01 To consider regimental flags be flown on parish flagpole to raise funds to assist Veterans
- RPC/106/22 To receive update on signing Armed Forces Covenant**
- RPC/107/22 To consider youth engagement within the parish**
- RPC/108/22 To consider Rothbury Parish Council specific addendum to NALC Code of Conduct**
- RPC/109/22 To receive urgent business/items for next meeting**
- RPC/110/22 Date of Next Meeting**



Claire Miller, Parish Clerk
5th May 2022