

ROTHBURY PARISH COUNCIL

AGENDA PAPER

You are hereby summoned to attend an ordinary meeting of Rothbury Parish Council to be held on Wednesday 9th March 2022 commencing 7pm in the Dovecote Room Jubilee Institute, for the purpose of transacting the business contained within this Agenda. The public are welcome to observe and parishioners may attend from 6.45pm, before the meeting commences, to ask public questions.

RPC/42/22 Apologies for absence

RPC/43/22 Declaration of Members Interests

Members are invited to disclose any Disclosable Pecuniary Interests or other personal interests they may have in any of the items of business on the agenda in accordance with the Code of Conduct

RPC/44/22 Minutes of previous meeting held 9th February 2022

RPC/45/22 Garden/village maintenance and related issues

RPC/45/22/01 To receive monthly gardening report; to consider remedial work required to part of green in front of Church House

RPC/45/22/02 To consider works required to All Saints and Haw Hill Churchyard walls

RPC/45/22/03 To receive update on application to Land Registry regarding village greens in front of Church House

RPC/45/22/04 To receive update on application to Land Registry regarding village greens already owned by RPC

RPC/45/22/05 To approve replacement litter bin at top of Graveley Bank

RPC/45/22/06 To consider request for information board near to First School

RPC/45/22/07 To consider joining the Open Spaces Society for an annual fee of £45

RPC/46/22 To receive update on land for proposed new toilet block

RPC/47/22 Rothbury Bike Track, to receive progress on construction of bike track

RPC/48/22 To consider communications between Parish Council and residents

RPC/48/22/01 To receive update on upgrade of Parish Council web-site in order to improve communications between Parish Council and residents

RPC/48/22/02 To consider purchase of printer and rent of space in Jubilee Institute

RPC/49/22 Planning

Public comments can be submitted via Northumberland County Council web-site:

Northumberland.gov.uk/Planning.aspx or via post to: Development Control, County Hall, Morpeth, NE61 2EF

RPC/49/22/01 Planning applications received

- 22/00543/REM: Land East of Dovecraggs, Hillside – Reserved Matters application access, appearance, landscaping, layout and scale for 1 No dwelling and associated landscaping for plot 9 on approved application 16/01871/OUT

RPC/49/22/02 To receive update from Mid-Coquetdale Neighbourhood Plan Steering Group

RPC/49/22/03 Refusal of Planning Application received

- 21/03025/FUL: Land North East of Pondicherry Cottage – Construction of 4 No glamping pods and associated infrastructure

RPC/49/22/04 To consider issues relating to Planning Application NO 21/03106/FUL: Demolition of the existing convenience store (Class E) and construction of a new retail foodstore (Class E) to be occupied by Co-operative Food Ltd/Mace Convenience Store, Townfoot – to discuss the possibility of purchasing the piece of land next to the proposed new COOP store with a view to creating a car park

RPC/50/22 Finance

RPC/50/22/01 To approve the following payments

PARISH COUNCIL				
PAYABLE TO	DETAILS	AMOUNT (GROSS)	NETT	VAT
Northumberland County Council	Garden Waste Service	£92.00		
Cumbria Clock Company	Annual Service	£198	£165	£33.00
Employee	Salary	£1193.53		
	Expenses Nov to Feb	£189.52		
M Milne	Code of Conduct training	£5.00		
A Milne	Code of Conduct training	£5.00		
A Arkle	Code of Conduct training	£5.00		
J Devlin	Code of Conduct training	£5.00		
P Colquitt	Code of Conduct training	£5.00		
Jubilee Institute	Meeting room January	£43.00		
Glasdon	Litter Bin	£154.59	£128.82	£25.77
M Evens	February village maintenance	£1326.36		
J Ayre	Summer bedding plants	£571.91		
Northumberland Estates	Rent for cycle track 25/3/22 to 28/9/22	£125.00		
JOINT BURIAL COMMITTEE				
PAYABLE TO	DETAILS	AMOUNT (GROSS)	NETT	VAT
Penny Petroleum	Fuel 8/2/22	£97.38	£81.15	£16.23
Northumberland County Council	Garden wates service	£92.00		
R&D Edmondson	Oil	£23.94	£19.95	£3.99
I Longstaff	Emergency tree removal	£750		
Employees	Salary/Pension	£2052.88		
M Evens	February Cemetery duties	£828.75		

RPC/50/22/02 To consider the most up to date financial statements for Rothbury Parish Council and Rothbury Parish Council (RJBC) – receipts and payments; budget; bank reconciliation

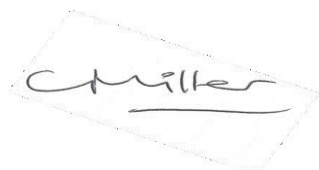
RPC/50/22/03 To note acknowledgement of grant from Citizens Advice Northumberland

RPC/50/22/04 To receive confirmation of National Joint Council for Local Government Services 1.75% payrise, year ending 31/3/21, backdated from 1/4/21

RPC/51/22 Annual review of Internal Auditor and to consider re-engaging Mr M Ackroyd to carry out internal audit y/e 31/3/22

RPC/52/22 Annual review of Internal Controls

RPC/53/22	Annual review of Bank Signatories
RPC/54/22	Annual review of Rothbury Parish Council and Rothbury Parish Council (RJBC) Insurance Policies
RPC/55/22	To receive update on Borderlands Place Programme which includes proposals for traffic reorganisation in village centre
RPC/56/22	To receive County Councillor update
RPC/57/22	To consider amendments to Code of Conduct
RPC/58/22	To consider plans for 2022 Queen Elizabeth celebrations
RPC/58/22/01	To receive update on charity walk/tea party
RPC/58/22/02	To consider applications and appoint town crier
RPC/58/22/03	To approve budget for town crier uniform
RPC/59/22	To consider information received from Post Office regarding changes to Rothbury Post Office and consider response(s) to the Post Office and CO-OP
RPC/60/22	To receive update from Crises Management Working Group
RPC/60/22/01	To approve Rothbury Parish Council Community Emergency Plan
RPC/60/22/02	To consider Parish Council App.
RPC/60/20/03	To consider issues with digitisation of British Telecom network
RPC/61/22	To approve Term of Reference for Armed Service Veterans Working Group
RPC/62/22	To consider email received regarding lack of electrical charging points in the parish
RPC/63/22	To consider update from External Auditor regarding outstanding reports from 2017/18 onwards
RPC/64/22	To receive correspondence from Newcastle Building Society regarding the possibility of a hub in the parish
RPC/65/22	To receive urgent business/items for next meeting
RPC/66/22	Date of Next Meeting



Claire Miller, Parish Clerk
3rd March 2021