

ROTHBURY PARISH COUNCIL

AGENDA PAPER

You are hereby summoned to attend an ordinary meeting of Rothbury Parish Council to be held on Wednesday 13th April 2022 commencing at 7pm in the Dovecote Room Jubilee Institute, for the purpose of transacting the business contained within this Agenda. The public are welcome to observe and parishioners may attend from 6.45pm, before the meeting commences, to ask public questions.

RPC/67/22 Apologies for absence

RPC/68/22 Declaration of Members Interests

Members are invited to disclose any Disclosable Pecuniary Interests or other personal interests they may have in any of the items of business on the agenda in accordance with the Code of Conduct

RPC/69/22 Minutes of previous meeting held 9th March 2022

RPC/70/22 Garden/village maintenance and related issues

RPC/70/22/01 To receive monthly gardening report and issues arising;

- to consider revarnishing of noticeboard
- to consider Parish Council adding kerbing to War Memorial, further to County Council verbally agreeing to action 3 years ago
- to consider replacing broken concrete post below Turk's Head with white painted wooden post

RPC/70/22/02 To receive update on application to Land Registry regarding village greens in front of Church House

RPC/70/22/03 To receive update on application to Land Registry regarding village greens already owned by RPC

RPC/70/22/04 To consider financing transportation of planter from quarry to triangle piece of land near to First School

RPC/70/22/05 To consider repair(s) required to white railings at West End, opposite old hospital site

RPC/70/22/06 To consider request from Over 60s for Platinum Commemoration crabapple tree on village green

RPC/70/22/07 To consider removing dilapidated seats from village green on fish shop bank

RPC/70/22/08 To consider request for Dandie Dinmont information board at Armstrong Cross

RPC/70/22/09 To consider request for Coquetdale Repair Café to hold street stall at Armstrong Cross on 7/5/22

RPC/70/22/10 To approve costs for removal of unrepairable headstone from Haw Hill graveyard

RPC/70/22/11 To receive update on repair required to All Saints Church Clock

RPC/71/22 To receive update on land for proposed new toilet block

RPC/72/22 Rothbury Bike Track

RPC/72/22/01 To approve revised costs of £2146.25 plus VAT for warning signage and SLOW road markings in vicinity of bike track

RPC/72/22/02 To receive update and letter of thanks from Bike Track Committee

RPC/73/22 To consider communications between Parish Council and residents

RPC/73/22/01 To receive update on upgrade of Parish Council web-site in order to improve communications between Parish Council and residents

RPC/73/22/02 To consider possibility of Parish Council having use of printer in dedicated meeting room to be used in times of Crises, further to suggestion from County Cllr

RPC/74/22 Planning

Public comments can be submitted via Northumberland County Council web-site:

Northumberland.gov.uk/Planning.aspx or via post to: Development Control, County Hall, Morpeth, NE61 2EF

RPC/74/22/01 Planning applications received

- 22/00682/FUL: Land North West of Pondicherry Cottage – construction of 4 No glamping pods and associated infrastructure
- 22/00765/LBC: Formal Gardens, Cragside – Listed building consent for conservation of hard landscaping to the formal garden including resurfacing of gravel paths, works to stone paving and stone, edging
- 22/00954/FELTPO: Moorside Hillside to Cove Cottage – Tree Preservation Order Application
- 22/00962/LBC: 16 Addycombe Cottages – Listed Building Consent to remove existing electric fire, open inglenook and install gas stove in woodburner style. New ensuite bathroom in attic.

RPC/74/22/02 To receive update from Mid-Coquetdale Neighbourhood Plan Steering Group

RPC/74/22/03 Notice of Withdrawal of Planning Application

- 22/00289/FUL Percy Cottage Church Street Rothbury NE65 7UP – change of use/conversion of workshop

RPC/74/22/04 Planning Application NO 21/03106/FUL: Demolition of the existing convenience store (Class E) and construction of a new retail foodstore (Class E) to be occupied by Co-operative Food Ltd/Mace Convenience Store, Townfoot

RPC/74/22/04/01 To consider issues relating to construction/delivery vehicles

RPC/74/22/04/02 To consider the possibility of purchasing the piece of land next to the proposed new COOP store with a view to creating a car park

RPC/75/22 Finance

RPC/75/22/01 To approve transfer of funds between Rothbury Joint Burial Committee budgets:

Transfer from/Amount	Current Budget	Transfer to	Current Budget	Revised Budget	Reason
Miscellaneous	£3,000	£50 to insurance	£1300	£1350	Insurance renewal confirmed, £50 underbudget
	£2950			£1350	

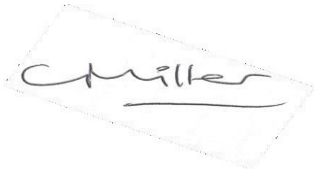
RPC/75/22/01 To approve the following payments

PARISH COUNCIL				
PAYABLE TO	DETAILS	AMOUNT (GROSS)	NETT	VAT
Masquerade Costume Hire & Events	Town Crier Uniform	£126.40	£106	£20.40
Open Spaces Society	Annual membership fee	£45.00		
T W Alderson	Bolt	£3.25	2.71	0.54
Jubilee Institute	Rent of meeting room, February	£45		
Northumberland County Council	Bike track warning signs and road markings	£2575.50	£2146.25	£429.25
J Sutton (via Doves Builders Merchants)	Gravel	£95.88	£79.90	£15.98
M Evens	March village gardening/maintenance	£1559.09		

Employee Costs	Salary/HMRC	£1738.20		
Transfer to Rothbury Joint Burial Committee	Rothbury Parish Precept Snitter Parish Precept	£20335 £892		
JOINT BURIAL COMMITTEE				
PAYABLE TO	DETAILS	AMOUNT (GROSS)	NETT	VAT
Northumbrian Water	Quarterly water charge	79.83		
EON	Quarterly electricity charge	£45.01	£42.87	£2.14
Rontec	Fuel	£93.35	£77.79	£15.56
Gallagher (formerly Came & Company)	Annual insurance premium	£1340.76		
Jubilee Institute	Rent of meeting room, February	£9.00		
Newtown Engineering	Ride on mower repairs	£498.60	£415.50	£83.10
Longstaff Tree Surgery	Half day chipper hire	£50.00		
Cemetery Training Services Ltd	2.5 days cemetery training for two students	£2837.40	£2364.50	£472.90
M Evens	March Cemetery duties	£1020		
Employee Costs	Salary/HMRC/Pension	£3266.96		

- RPC/75/22/02 To consider the most up to date financial statements for Rothbury Parish Council and Rothbury Parish Council (RJBC) – receipts and payments; budget; bank reconciliation
- RPC/75/22/03 To approve RPC donating 12 copies of The Valley Remembers (£3 each) to local schools
- RPC/75/22/04 To approve quote for works required to All Saints and Haw Hill Churchyard walls
- RPC/76/22 To approve letter of engagement to Mr M Ackroyd to carry out internal audit y/e 31/3/22**
- RPC/77/22 To receive update on Borderlands Place Programme which includes proposals for traffic reorganisation in village centre**
- RPC/77/22/01 To receive information from R Mckenzie County Council Officer, regarding traffic reorganisation and consider arranging meeting with R Mckenzie
- RPC/78/22 To receive County Councillor update**
- RPC/79/22 To consider amendments to Code of Conduct**
- RPC/80/22 To consider plans for 2022 Queen Elizabeth celebrations**
- RPC/80/22/01 To approve purchase of rosettes for charity walk
- RPC/80/22/02 To approve purchase of bunting
- RPC/81/22 To receive update regarding changes to Rothbury Post Office and consider response(s) to the Post Office and CO-OP**
- RPC/82/22 To receive update from Crises Management Working Group**
- RPC/82/22/01 To consider Parish Council App
- RPC/82/20/02 To consider issues with digitisation of British Telecom network
- RPC/82/20/03 To receive update from Working Group meeting with County Council Resilience Officer

- RPC/83/22** **To receive update from Armed Service Veterans Working Group**
RPC/84/23 **To consider signing Armed Forces Covenant**
- RPC/85/22** **To receive information relating to Transport North East Bus Service Improvement Plan funding**
- RPC/86/22** **Rothbury Joint Burial Committee**
RPC/86/22/01 **Annual review of burial fees**
- RPC/87/22** **To receive urgent business/items for next meeting**
RPC/88/22 **Date of Next Meeting**

A handwritten signature in black ink, appearing to read 'C Miller', is written over a faint, rectangular stamp or watermark.

Claire Miller, Parish Clerk
7th April 2022