

# ROTHBURY PARISH COUNCIL

## AGENDA PAPER

You are hereby summoned to attend an ordinary meeting of Rothbury Parish Council to be held on Wednesday 12<sup>th</sup> January 2022 commencing 7pm in the Dovecote Room Jubilee Institute, for the purpose of transacting the business contained within this Agenda. The public are welcome to observe and parishioners may attend from 6.45pm, before the meeting commences, to ask public questions.

**RPC/1/22                      Apologies for absence**

**RPC/2/22                      Declaration of Members Interests**

*Members are invited to disclose any Disclosable Pecuniary Interests or other personal interests they may have in any of the items of business on the agenda in accordance with the Code of Conduct*

**RPC/3/22                      Minutes of previous meeting held 8<sup>th</sup> December 2021**

**RPC/4/2                        Garden/village maintenance and related issues**

RPC/4/22/01                  To receive monthly gardening report

RPC/4/22/02                  To consider asking Climate and Nature to maintain triangle part of land near to First School on behalf of RPC

RPC/4/22/03                  To receive update on application to Land Registry regarding village greens in front of Church House

RPC/4/22/04                  To receive update on application to Land Registry regarding village greens already owned by RPC

RPC/4/22/05                  To consider findings from professional tree report(s)/adoption of VALID tree inspection regime

**RPC/5/22                      To receive update on land for proposed new toilet block**

**RPC/6/22                      Rothbury Bike Track, to receive progress on construction of bike track**

RPC/6/22/01                  To receive update on County Council proposals to improve road safety for users of the bike track

**RPC/7/22                      To consider communications between Parish Council and residents**

RPC/7/22/01                  To receive update on upgrade of Parish Council web-site in order to improve communications between Parish Council and residents

RPC/7/22/02                  To approve printing costs and distribution of Parish Council newsletter via Post Office

**RPC/8/22                      Planning**

*Public comments can be submitted via Northumberland County Council web-site:*

*Northumberland.gov.uk/Planning.aspx or via post to: Development Control, County Hall, Morpeth, NE61 2EF*

RPC/8/22/01                  Approval of Planning Application received

- 21/00626/FUL & 21/00627/LBC: Congregational Hall – roof rear, construction of rear porch, pedestrian access to garden

RPC/8/22/02                  To receive update from Mid-Coquetdale Neighbourhood Plan Steering Group

RPC/8/22/03                  To consider amended plans relating to 21/03106/FUL: Demolition of the existing convenience store (Class E) and construction of a new retail foodstore (Class E) to be occupied by Co-operative Food Ltd/Mace Convenience Store, Townfoot

RPC/9/22

## Finance

RPC/9/22/01

To approve the following payments

<b>PARISH COUNCIL</b>				
<b>PAYABLE TO</b>	<b>DETAILS</b>	<b>AMOUNT (GROSS)</b>	<b>NETT</b>	<b>VAT</b>
Jubilee Institute	Rent of meeting room November; Neighbourhood Plan meetings	£54.00		
UCCT	November shopping bus	£64.00		
Staff	Staff costs	£1026.79		
Thropton Parish Council	Coquetdale Cluster fee y/3 31.3.22	£98.10		
M Evens	December village maintenance	£385.35		
Northumberland Tree Surveys	Village green and closed churchyard tree inspections	£510		
<b>JOINT BURIAL COMMITTEE</b>				
<b>PAYABLE TO</b>	<b>DETAILS</b>	<b>AMOUNT (GROSS)</b>	<b>NETT</b>	<b>VAT</b>
Rontec	Fuel	£27.66	£23.05	£4.61
Amazon	Heater for staff facilities	£39.95	£33.29	£6.66
Northumbrian Water	Quarterly water charges	£55.05		
Staff	Staff costs	£1732.19		
Newtown Engineering	Grasscutter service/repair/screws	£232.31	£193.59	£38.72
B Davison	Reimbursement of exclusive right of burial for 100 years	£153		
Education Partnership North East	Chemical spray training	£200		
M Evens	December cemetery duties	£896.77		
Northumberland Tree Surveys	Whitton Bank cemetery tree inspection	£240		

RPC/9/22/02

To consider the most up to date financial statements for Rothbury Parish Council and Rothbury Parish Council (RJBC) – receipts and payments; budget; bank reconciliation

RPC/9/22/03

To approve Rothbury Parish Council and Rothbury Parish Council (RJBC) budgets 2022-2023

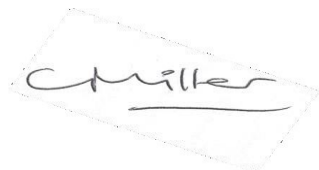
RPC/9/22/04

To approve Rothbury Parish Council precept requirements of £70,000, and Rothbury Parish Council Joint Burial Committee precept requirements of £40669.50 for 2022-2023

RPC/9/22/05

To receive acknowledgement of grant from Great North Air Ambulance

- RPC/10/22**                    **To receive update on Borderlands Place Programme which includes proposals for traffic reorganisation in village centre**
- RPC/11/22**                    **To receive County Councillor update**
- RPC/12/22**                    **Whitton Bank Cemetery**  
 RPC/12/22/01                To approve quotation for replacement door/frame repairs to sheds  
 RPC/12/22/02                To receive update on proposals regarding diverting the stream, to enable the current extension land at the burial ground to be utilised for burials  
 RPC/12/22/03                To approve Joint Burial Committee Constitution further to amendments relating to precept percentage splits y/e 31/3/22  
 RPC/12/22/04                To approve works to re-lay paths at bottom wall of burial ground, at an approximate cost of £280 + VAT.  
 RPC/12/22/05                To approve purchase of ropes and ply boards to assist mini digger movement
- RPC/13/22**                    **To consider amendments to Code of Conduct**
- RPC/14/22**                    **To consider plans for 2022 Queen Elizabeth celebrations**  
 RPC/14/22/01                To consider proposal for charity walk on carriagedrive/tea party on village green  
 RPC/14/22/02                To consider arrangements for beacon and town crier events
- RPC/15/22**                    **To consider future of Rothbury Post Office**
- RPC/16/22**                    **To approve Terms of Reference for RPC Crises Management Working Group**
- RPC/17/22**                    **To receive urgent business/items for next meeting**
- RPC/18/22**                    **Date of Next Meeting**



Claire Miller, Parish Clerk  
 6th January 2021